Leigh on Sea Town Council

Expenditure transactions - approval list

Start of year 01/04/24

Supplier totals will include confidential items

No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31374	TO IMP 081024	£8.48	140	08/10/24	Amazon - Stationery - sticky note pads	CARD
31375	TO IMP 081024.	£7.64	140	08/10/24	Amazon - Stationery - scissers	CARD
31376	TO IMP 081024..	£12.77	935	08/10/24	Amazon - Heavy duty padlock for gate LCC	CARD
31377	TO IMP 081024…	£45.98	140	08/10/24	Amazon - Stationery - A4 lever arch files	CARD
		£74.87		Amazon - Total		
31361		£30.70	180	26/09/24	Arscott, Bernard - Reimbursement cllr train ticket for EALC AGM 26/09/24	
		£30.70		Arscott, Bernard - Total		
31364	284C18267	£170.71	925/2	30/09/24	Biffa Environmental - Contract 2135161 : standard recycling 01/09/24 to 30/09/24	284C18267
31365	284C18269	£185.93	925/2	30/09/24	Biffa Environmental - Contract 2161060 : standard general waste 01/09/24 to 30/09/24	284C18269
31366	284C18271	£24.96	925/2	30/09/24	Biffa Environmental - Contract 3071795 : standard glass mixed 01/09/24 to 30/09/24	284C18271
31367	284T74010	£169.30	640/2	30/09/24	Biffa Environmental - Contract 2136010 : Skate Park 01/09/2024 - 30/09/2024	284T74010
		£550.90		Biffa Environmental - Total		
31383	117914	£410.40	933/5	11/10/24	Blake Contractors Ltd - CCTV not working : attendance charge & new monitor	117914
		£410.40		Blake Contractors Ltd - Total		
31403		£50.00	762	29/10/24	[redacted] - Deposit return plot 206	
		£50.00		Bradley, Scott - Total		
31358	MO14	£358.80	150/2/2	18/09/24	British Telecom - 4254 Internet Services 01/09/2024 - 30/09/2024	M014
31393	MO15	£358.80	150/2/2	20/10/24	British Telecom - 4254 Internet Services 01/10/2024 - 31/10/2024	M015
31384	Q050	£1,089.35	150/1/1	12/10/24	British Telecom - 4074 Phone - Cloud voice - Broadband 27/09/2024 - 31/12/2024	Q050
		£1,806.95		British Telecom - Total		
31362		£360.00	635	30/09/24	BT Payphones - Yearly payment due in advance (19/09/24 - 18/09/25)	GB2500/2409/I
		£360.00		BT Payphones - Total		
31368	2726	£91.92	153/1	30/09/24	Couno Office Solutions - Service charges MPSSeptember 2024	2726

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Leigh on Sea Town Council

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Start of year 01/04/24

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		£91.92		Couno Office Solutions - Total		
31417		£9.98	922	12/10/24	Dillon, Gary - Tesco - toilet tissue rolls	
		£9.98		Dillon, Gary - Total		
31414	PENSIONS	£3,221.91	811	30/10/24	Essex Pension Fund - October 2024	PENS6660
31415	PENSIONS	£51.59	851	30/10/24	Essex Pension Fund - Adm fee pensions October 2024	
		£3,273.50		Essex Pension Fund - Total		
31387	201602	£192.13	925/1	15/10/24	Essex Supplies (UK) Ltd - Cleaning materials; rolls, gloves, soap, brush, bleach, cleaner	201602
31390	201721	£34.63	925/1	18/10/24	Essex Supplies (UK) Ltd - Cleaning materials; black sacks	201721
		£226.76		Essex Supplies (UK) Ltd - Total		
31333	25849209	£200.00	158	01/10/24	FP Mailing - Credit to franking machine for invoices allotments 2024/2025	25849209
31385	25856210	£50.00	158	14/10/24	FP Mailing - Credit to franking machine for invoices allotments 2024/2025	25856210
31389	25857864	£50.00	158	17/10/24	FP Mailing - Credit to franking machine for invoices allotments 2024/2025	25857864
		£300.00		FP Mailing - Total		
31397		£105.60	929/8	23/10/24	G P Mason Electrical Ltd - Call out to Skate Park twice following reports of loss of lighting.	59519
31398		£52.80	929/8	23/10/24	G P Mason Electrical Ltd - Call out Thursday 17/10/24 following loss of power	59535
31399		£52.80	929/8	23/10/24	G P Mason Electrical Ltd - Call out Friday 11/10/24 following reports of fuseboard tripping	59521
31378	59451	£82.80	929/8	09/10/24	G P Mason Electrical Ltd - Call out Thursday 03/10/24 ; various sockets in kitchen not working.	59451
		£294.00		G P Mason Electrical Ltd - Total		
31363	0079	£42.27	934/1	30/09/24	Global Payments - Card Processing Fees LCC	34608131/0079
		£42.27		Global Payments - Total		
31373	0000468440	£1,214.41	925/3	01/10/24	Greenworks Washrooms - Annual invoice commencing 28/10/24 for monthly services airfresh and ladycare units	0000468440
		£1,214.41		Greenworks Washrooms - Total		
31401		£25.00	762	29/10/24	[redacted] - Deposit return plot 121A	

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Leigh on Sea Town Council

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No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
		£25.00		Holloway, Mark - Total		
31392	30316	£54.00	176/2	20/10/24	Ice Connect - Managed e-mail security domain QN40654 period 27-10-2024 to 26-11-2024	INV30316
31391	30317	£240.00	176/2	20/10/24	Ice Connect - Remote IT support contract period 27-10-2024 to 26-11-2024	INV30317
31386	INV30244	£327.00	176/2	15/10/24	Ice Connect - Microsoft 365 Business Basic & Standard, managed e-mail filter, managed backup for Microsoft 365 service period 22/10/24 to 21/11/24	INV30244
31411	INV30419	£16.63	176/2	28/10/24	Ice Connect - Microsoft 365 Business Basic pro-rated billing period 28/10/24 to 22/11/24	INV30419
		£637.63		Ice Connect - Total		
31413	PAYE/NIC	£4,474.16	810	30/10/24	Inland Revenue - October 2024	662PY00002830
		£4,474.16		Inland Revenue - Total		
31372		£25.00	520/9	18/09/24	Ladybirds - CT social 18/09/2024 - Ladybirds will donate to charity of choice	
		£25.00		Ladybirds - Total		
31226		£33.36	180	23/08/24	Lloyd, John - Reimbursement parking & mileage EALC training 13/07/24 & 20/07/24	
		£33.36		Lloyd, John - Total		
31400		£1,500.00	707/2	01/10/24	Manchester Drive Allotment Society - ASA Agreement for quarter 3 2024/2025	
31404		£50.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 32 full	
31405		£50.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 200 full	
31406		£25.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 86B half	
31407		£25.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 87B half	
31408		£25.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 99B half	
31409		£25.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 141B half	
31410		£50.00	706	29/10/24	Manchester Drive Allotment Society - Clearance plot 160 full	
		£1,750.00		Manchester Drive Allotment Society - Total		

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Start of year 01/04/24

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No	Payment Reference	Gross	Heading	Invoice date	Details	Invoice
31331		£175.00	707/3	01/10/24	Marshall Close - ASA agreement Oct-Nov-Dec 2024 - incl £ 50.00 extra quarterly (+ £200.00 annually)	
		£175.00		Marshall Close - Total		
31281		£930.00	405	05/09/24	Mashfords Gardening & General Maintenance - Balance due, tn 31235 - Balance due, tn 31068 - Balance due, tn 30847 - Balance due, tn 30726 - 72 b	2024_2025__60
31388	2024_2025_238	£150.00	640/8	17/10/24	Mashfords Gardening & General Maintenance - Gardening services skate park	2024_2025_238
		£1,080.00		Mashfords Gardening & General Maintenance - Total		
31371	20693	£360.00	929/5/2	01/10/24	MHL Ltd - Engineer to service Seagold commercial gas boiler and provide service record and safety certificate	20693
		£360.00		MHL Ltd - Total		
31420		£414.76	929/5/3	30/10/24	PFS Group Ltd - Fire extinguisher remedial works	186786
		£414.76		PFS Group Ltd - Total		
31380	INV-8565	£84.00	929/5/1	11/10/24	Quantum Services - Engineer call out 20/09/2024 - lift doors not opening	INV-8565
		£84.00		Quantum Services - Total		
31402		£25.00	762	29/10/24	[redacted] - Deposit return plot 149B	
		£25.00		Smith, Karen - Total		
31321		£193.00	902	20/09/24	Southend City Council - Balance due, tn 31240 - Balance due, tn 31072 - Balance due, tn 30853 - Balance due, tn 30850 - Bala	2870731A
31412	916626	£70.00	937	01/11/24	Southend City Council - Re; Elm Road, Broadway West, Rectory Grove, Marine Parade, Broadway, Leigh Road & Leigh Library Gardens Licensing Act 2003 annual fee.	916626
		£263.00		Southend City Council - Total		
31381	5977	£394.80	235/2	11/10/24	Southend News Service Ltd T/A Leigh News - 2x full page advert in Leigh-on-Sea News 15/10/2024	5977
		£394.80		Southend News Service Ltd T/A Leigh News - Total		
31305	DD 04/10/2024	£695.16	912	19/09/24	SSE - 13865 Electricity LCC 01/08/2024 - 31/08/2024	IV01585112
31379	IV01708960	£15.05	660/1	09/10/24	SSE - 77585 Electricity Strand Wharf 01/05/2024 - 30/09/2024	IV01708960
		£710.21		SSE - Total		

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31283		£14,514.44	801	30/10/24	Staff Salaries - October 2024	
		£14,514.44		Staff Salaries - Total		
31369	INV-0111	£15,600.00	430/2	01/10/24	The Festive Lighting Co Ltd - Festive Lighting Installation & Removal charges 2024	INV-0111 Install
		£15,600.00		The Festive Lighting Co Ltd - Total		
31418		£1,827.65	193	29/10/24	Veolia ES (UK) Ltd - Garden waste sacks for sale to public	5320068885
31419		-£1,523.04	193	29/10/24	Veolia ES (UK) Ltd - Credit note garden waste sacks for sale to public	C532196159
		£304.61		Veolia ES (UK) Ltd - Total		
31394		£30.37	730/1	14/10/24	Wave - 2001 Water charges Marshall Close 14/09/2024 - 13/10/2024	14173314
31395		£20.71	730/3	15/10/24	Wave - 6319 Water charges Randolph Close 15/09/2024 - 14/10/2024	14181133
31396		£663.80	730/2	24/10/24	Wave - 5001 Water charges Manchester Drive 24/09/2024 - 23/10/2024	14216904
31382	14145136	£223.31	910	07/10/24	Wave - 6001 Water charges LCC 07/09/2024 - 06/10/2024	14145136
31310	DD 08/10/24	£15.23	730/2	24/09/24	Wave - 5001 Water charges Manchester Drive 24/08/2024 - 23/09/2024	14087300
		£953.42		Wave - Total		
31370	40045	£138.53	925/3	01/10/24	Wessex Products (Leasing) Ltd - Hand drier lease 12/10/2024 - 11/01/2025	40045
		£138.53		Wessex Products (Leasing) Ltd - Total		
31334	SQ-29	£218.83	970/5	04/10/24	Wipe Easy Tablecloths - Mill Trading (Middlewich) Ltd PVC Tablecloths over 60's social club (12x)	SQ-29
		£218.83		Wipe Easy Tablecloths - Total		
31325		£2,640.00	861	30/09/24	Worknest - The HR Services Partnership Ltd - Balance due, tn 31249 - Balance due, tn 31076 - Balance due, tn 30838 - Balance due, tn 30747 - Bala	SINV060148
		£2,640.00		Worknest - The HR Services Partnership Ltd - Total		
Total		£53,558.41				

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Date ______________